

Department Heads' Meeting
January 28, 2010

Minutes

The meeting opened with greeting from the Dean and a brief report from each Department Head regarding the state of each department. The Dean announced that the development of an institutional response to the SACS report was underway and that calls regarding information could be forthcoming and asked for a quick response if contacted by the SACS team.

Each Department Head discussed the SWOT analysis for their respective departments and there was a discussion regarding the implications of the collective impact on the SWOT for the College. A recurring theme was that the councils have been less active than in previous years. This was partly due to the leadership transitions in the College. Dr. Johnson pointed out that it also had a lot to do with overburdening those who serve on the councils. Re-examining the membership lists of the two councils showed an overlap in membership (by persons and by professional function). The group reached consensus to merge the PEC with the Administrative Council and the PK-16+ Council as an act of respect for the time of those who serve the College.

The Dean announced the Thurgood Marshall College Fund deadline for application is February 15, 2010 and encouraged everyone to identify potential candidates for this opportunity.

Dr. Lee indicated that we are still in need of two Student Government representatives. Those appointed last semester are not participative, which means that the College is under represented in the University's student leadership structure. Department Heads were asked to recommend students with a minimum 3.0 GPA that might be immediately appointed.

Dr. Ogunyemi indicated that the standing committees for the College have not been as active as usual. The discussion pursued around reasons. It was concluded that it was due to the press of developing SPA reports, the NCATE IR, program redesign and the development of reports for the graduate programs in the College while honoring teaching research and service. Scheduling meetings is problematic. The continuing orientation of the new Dean also contributed to the under involvement of the College's committee. Dr. Lee indicated that the Student Appeals Committee (student academic probation) had been active in reviewing students' case for readmission for the spring term. The Dean indicated that the appointment to committees was not completed last term and indicated that membership of the committees from last year would continue. The membership for the committees will be determined for the next academic year later during the spring semester.

Dr. Lee indicated that a calendar of events will be developed for the College and asked each Department Head to send dates for important events to Ms. Ford.

Dr. Lee reported that President Pogue (at the PEC meeting) announced that he wanted every unit of the university to present Black History Month events and to send the events to Media relations to announce the events campus-wide. A substantial discussion regarding what could be done with quality at a time when everyone is involved in accreditations and other evaluative process followed. The result was a decision to hold two events during the third week of the month. The first event would be a forum on

African Americans in math/math education professions and the second event would be a forum on the African American male in the classroom.

The Research Symposium will be held on April 16, 2010, which is after the SACS site visit and before the NCATE site visit. Department Heads were asked to encourage faculty to plan to present research, to have students to present research and to make collaborative presentations with other faculty/students.

Dr. Lee reminded everyone that graduation is just around the corner. It is time to plan events for our students and their families.

Dr. Lee introduced the new organizational chart for the College. Dr. Johnson reminded the group about the NCATE co-chairs meeting at 11:00am.

The meeting was adjourned at 10:50 am.